



PERSONNEL COMMISSION

PLEASE POST

PERSONNEL COMMISSION MEETING November 15, 2007 MINUTES

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Chuck Acosta called the meeting of the Personnel Commission to order at 8:16 a.m. at which time he led the pledge of allegiance to the flag.

COMMISSION MEMBERS PRESENT STAFF MEMBERS PRESENT

Chuck Acosta, Chairperson
Vera Mulkey, Member
Terry Ulaszewski, Member

Marilyn Doss, Personnel Analyst
Susan Leaming, Personnel Analyst
Dale Culton, Certification Services Manager
Maria Lynn Braunstein, Associate Personnel Analyst
Paula Wiesenhutter, Certification Services Supervisor
Mary Cates, Human Resources Supervisor
Susan Brister, Human Resources Technician
Judy Marshall, Human Resources Assistant
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guests: none

HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

None.

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REPORT FROM THE EXECUTIVE OFFICER

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Ramon Curiel thanked staff for taking care of business in his absence. Mr. Curiel announced the Executive Secretary to the Superintendent Dolly Labrador is retiring and the Recruitment and Testing unit will open a promotional examination for this position on

Friday. He also announced the retirement of the Chief of School Safety and Emergency Preparedness at the end of this year.

Mr. Curiel mentioned that CSEA negotiated a 4.53 percent salary increase retroactive to July 1, 2007 which union members will be voting on today. He also mentioned that the two new officers: Financial Services Officer, Betty Ng, and Business Services Administrator, Leslie Leahy are in place and currently working.

Mr. Curiel requested item 8.3 be pulled from the agenda and commended Associate Personnel Analyst Maria Braunstein for the well done newsletter. Moreover, Mr. Curiel informed the Commission of an issue brought forth by CSEA regarding employees working in an increased FTE for 20 or more consecutive days.

Lastly, Mr. Curiel asked the Personnel Commission Division heads to give a brief update of their departments' activities. Each manager/supervisor present gave a brief report on the current activities of their units.

PERSONNEL COMMISSION MINUTES

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The minutes of the November 1, 2007 Personnel Commission Meeting were approved.

CREATE A NEW POSITION

<u>SITE</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>
Twain	Inst Aide-Special	47.5% 202 day

RESTRUCTURE AN EXISTING POSITION

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>
Hernandez, Angelica	Sch Community Wrk-BL Sp Jordan Academy	From: 47.5% 204 Day To: 100% 204 Day

Instructional Aide - Special	Open/Cont	08-0080-0448
Instructional Aide – Special (Limited Term/Substitute)	Open/Cont	08-LTES-0448
Instructional Assistant – Intensive Behavioral Treatment	Open/Cont	08-0057-5035
Nutrition Services Worker	Open/Cont	08-0078-5068
School Safety Officer	Open/Cont	08-0071-5014

OTHER ITEMS

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None.

NEXT MEETING

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The next regular meeting of the Personnel Commission will be held on Thursday, November 29, 2007. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

ADJOURNMENT

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There being no further business, Chairperson Acosta adjourned at 8:50 a.m.

Respectfully submitted,

Ramon Curiel
Executive Officer
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